



## SUMMER 2014 STUDY OF THE U.S. INSTITUTES FOR SECONDARY SCHOOL EDUCATORS

Application deadline: **December 15, 2013**

Send your nomination to: **SUSI-Poland@state.gov**

### PROGRAM OVERVIEW:

Study of the U.S. Institutes for Secondary Educators are intensive post-graduate level academic programs with integrated study tours whose purpose is to provide foreign secondary educators the opportunity to deepen their understanding of U.S. society, culture, values, and institutions. The ultimate goal of the Institutes is to strengthen curricula and to enhance the quality of teaching about the United States in secondary schools and other academic institutions abroad.

The Study of the U.S. Institutes for Secondary Educators will take place over the course of **five weeks beginning in or after June 2014**. Three Institutes for Secondary Educators will be offered, two with a focus on classroom teachers and the third with a focus on administrators, teacher trainers, curriculum developers, textbook writers, and ministry of education officials, among others. Each Institute includes a four week academic residency component and a one week integrated study tour.

### INSTITUTE DESCRIPTION:

The Study of the U.S. Institutes for Secondary Educators will provide a multinational group of 20 experienced secondary school educators with a deeper understanding of U.S. society, education, and culture – past and present. **The focus of the Institute will be on providing materials for participants to develop high school level curricula about the United States.** To this end, the Institute may be organized around a central theme or themes in U.S. civilization. Through a combination of traditional, multi-disciplinary, and interdisciplinary approaches, program content will elucidate the history and evolution of U.S. institutions and values, broadly defined. The program will also serve to illuminate contemporary political, social, and economic debates in American society. The four week academic residency will be complemented by a one week study tour. The aim of the study tour is to showcase the rich cultural, geographic, and ethnic diversity of the United States. The University of Illinois will

host one Institute for teachers; the hosts for two additional Institutes (one for teachers and one for administrators) will be announced at a later date.

## **OTHER ESSENTIAL PROGRAM INFORMATION:**

**Housing and Meal Arrangements:** Participants may be asked to share living quarters during the residency portion (four weeks) of the Institute. Private room accommodations cannot be guaranteed during the residency portion of the program. During the study tour (up to one week), participants may share a hotel room with a participant of the same gender. During the residency, housing will typically be in college or university owned housing. Most meals will be provided at campus facilities, though participants may have access to a kitchen to cook some meals on their own. Full details will be provided later. Care will be taken to ensure that any special requirements regarding diet, daily worship, housing, and medical care are satisfied.

**Health Benefits:** All participants will receive the Department of State's coverage of up to \$100,000, with a \$15 co-pay per medical visit, for the duration of the program. Pre-existing conditions are not covered. Information on the health benefit program may be found online at [usdos.sevencorners.com](http://usdos.sevencorners.com)

**Program Requirements and Restrictions:** All participants are expected to participate fully in the program. Selected participants must attend all lectures and organized activities and complete assigned readings. Family members and/or friends cannot accompany participants on any part of the program. Candidates should be made aware that this is an intensive Institute and there will be little time for personal pursuits unrelated to the program. The Institute is not a research program.

## **CANDIDATE DESCRIPTION AND QUALIFICATIONS:**

Study of the U.S. Institutes are highly competitive. Priority will be given to candidates who have firm plans to enhance, update or develop courses and/or educational materials with a U.S. studies focus or component, who have no prior or limited experience in the United States, and who have special interest in the institute topic as demonstrated through past scholarship, accomplishments, and professional duties. In addition, State Department makes every effort to have both a geographic and gender balance in the makeup of the Institutes.

Candidates should be mid-career, typically between the ages of 30-50, highly-motivated and experienced secondary school educators. **This Institute is for secondary school teachers, teacher trainers, curriculum developers, textbook writers, ministry of education officials, secondary school administrators, or other related professionals with responsibility for secondary education.** Ideal candidates are individuals who are seeking to introduce or enhance aspects of U.S. studies into their curricula or to offer specialized seminars/workshops for education professionals in U.S. studies or related fields. While the nominee's scholarly and professional credentials are an important consideration, the potential impact and multiplier effect of the Institute is equally important.

Candidates must demonstrate English language fluency. Institutes are rigorous and demanding programs; participants will be expected to handle substantial reading assignments in English and to fully and actively participate in all seminar and panel discussions. English fluency is vital to a successful experience in the Institute, both for your participant and participants from other countries.

## **APPLICATION FORM**

### **Summer 2014 Study of the U.S. Institutes for Secondary School Educators**

**Please submit your application to [SUSI-Poland@state.gov](mailto:SUSI-Poland@state.gov)  
No later than December 15, 2013**

**Please provide all of the following information in English:**

**A. Nominee's Full Name:** Nominee's names should match his/her passport and should be presented in the following order: Prefix (Prof., Dr., Mr., Mrs., Ms., Miss), Last Name(s), First Name, Middle Name.

**B. Date of Birth** (please spell out Month, Day, Year)

**C. Birth City**

**D. Birth Country**

**E. Country(ies) of Citizenship:** Primary and, if applicable, secondary country

**F. Country of Residence**

**G. Medical, Physical, Dietary or other Personal Considerations:** Please describe any pre-existing medical conditions, including any prescription medication the candidate maybe taking, or any other dietary or personal considerations, for example: blind & visual impairments, deaf & hearing impairments, learning disabilities, new disability description, physical disabilities, psychiatric disabilities, systematic disabilities. This will not affect candidate selection, but will enable the host institution to make any necessary accommodations.

**H. Candidate Contact Information:** Home Address, City, Home State/Province, Home Country, E-mail, and Telephone.

**I. Current Position Type, Title, Institution Name, and Country.**

Additionally, for "Position Type," please select one from among the following. Please leave only those options, which relate to you:

- 1) Public Secondary School Teacher
- 2) Private Secondary School Teacher
- 3) Teacher-trainer
- 4) National curriculum/Exam developer
- 5) Textbook writer
- 6) Other

**J. Work Experience,** including previous positions and titles, and the approximate dates of employment.

**K. Education, and Academic and Professional Training.** Degrees listed should reflect the closest U.S. equivalent. Please list all earned degrees beginning with most recent:

Degree earned: Ph.D./ J.D., Doctoral Candidate, ABD, Post Graduate, M.A./MS., B.A./B.S., Associates/2-year degree

Year earned:

Fields of specialization, institution:

Additional professional training:

**L. Active Professional Memberships.**

Please select from among the following position types to describe the level of the candidate's involvement with the organizations listed and add the name of the institution (e.g. non-governmental organization, think-tank, research institution, etc.):

- 1) President, Board Chairperson, Director; 2) Board Member; 3) Editorial Staff, Officer; 4) Contributing Member; 5) Member.

These should not include university committee work or other professional duties directly related to current employment.

**M. Publications:** Publications should include the publication year, type of publication, title, and publisher. All foreign titles should be translated into English. (Maximum 10 publications)

To identify the publication type, please choose from among the following options: 1) Book; 2) Edited volume (as primary or co-editor); 3) Book chapter; 4) Journal article; 5) Newspaper/online article; or, 6) Conference/ University/ Government working paper.

**N. Previous Experience in the United States:** Please list all trips you have made to the United States and include approximate dates and the reason for travel. Please select one from among the following:

- 1) Earned Ph.D.
- 2) Earned M.A./M.S.
- 3) Earned B.A./B.S.
- 4) Other USG grant
- 5) Non-degree study in the U.S.
- 6) English Language Training
- 7) Professional Short-term travel
- 8) Tourism/visiting family/friends

**O. Family Residing in the United States:** Please list any immediate family members who currently are residing in the United States, including city and state.

**P. Evidence of English Fluency** (e.g. personal interview, certificates, test score, etc.)

**R. Professional Responsibilities:** Please discuss your professional responsibilities in greater detail, including research interests, administrative responsibilities (ex. curriculum design), and/or other pertinent information (max 200 words).

**S. Please provide current courses taught** - should include the course title, level of student (**please select:** Ph.D., Master, Undergraduate, High School), number of hours per semester, number of students, and the estimated percent of U.S. studies content.

**T. Other Potential Outcomes** - **please select** all of the likely potential outcomes that might result from the candidate's participation in this institute:

- 1) Update Existing Course;
- 2) Create New Course;
- 3) Create New Degree Program;
- 4) School Curriculum Redesign
- 5) National Curriculum Redesign;
- 6) New Research Project;
- 7) New Publication;
- 8) Professional Promotion;
- 9) Government or Ministry Policy;
- 10) New Professional Organization;
- 11) New Institutional Linkages;
- 12) Raise Institutional Profile.

**U. Personal Essay** (limit 250 words)

Please discuss why you wish to participate in this program. Include how your participation in the institute will enhance your work, improve education about the United States in your community, and help you achieve the “Other Potential Outcomes you have checked above.